

***Blacksburg/Christiansburg/Montgomery Area
Metropolitan Planning Organization
755 Roanoke Street
Christiansburg, VA 24073***

Minutes
June 26, 2008

PRESENT:	Doug Marrs	- Montgomery County
	Rebecca Martin	- Blacksburg Transit
	David Clarke	- VDOT (Christiansburg)
	Clay Goodman	- Montgomery County
	Richard Ballengee	- Town of Christiansburg
	Lance Terpenney	- Town of Christiansburg
	Susan Anderson	- Town of Blacksburg
	Michael Russell	- VDOT (Salem)
	Tammie Davis	- Federal Highway Administration
	Erik Olsen	- Blacksburg Transit
	Kevin Byrd	- NRV PDC
	Michael St. Jean	- VT Montgomery Regional Airport Authority
	Jeff Sizemore	- Department of Rail and Public Transportation
	Ron Rordam	- Town of Blacksburg
	Jennifer Hamblin	- Recording Secretary
	Randal Gwinn	- Recording Secretary
ABSENT:	Adele Schirmer	- Town of Blacksburg
	Unwanna Dabney	- Federal Highway Administration
	Steve Mouras	- Virginia Tech
	Charles Badger	- Department of Rail and Public Transportation
	Toni Cho	- Federal Transit Administration
	Richard Caywood	- VDOT (Salem)

DECLARATION OF QUORUM AND CALL TO ORDER

Lance Terpenney declared a quorum and called the meeting to order at 2:00 p.m.

APPROVAL OF AGENDA

On a motion by Clay Goodman, seconded by Susan Anderson and carried unanimously, the agenda was approved.

APPROVAL OF MINUTES OF MAY 1, 2008

On a motion by Richard Ballengee, seconded by Susan Anderson and carried unanimously with Clay Goodman abstaining, the minutes of May 1, 2008 were approved.

ELECTION OF OFFICERS FOR 2008-2009

Lance Terpenney turned the meeting over to Dan Brugh, Executive Director, for election of a Chairman.

In accordance with the bylaws of the MPO, officers are elected for a one-year term. Officers are eligible for re-election and each of the officers must be from different jurisdictions.

Current officers are: Lance Terpenney, Chairman
Adele Schirmer, Vice Chairman

Chairman

Clay Goodman made a motion, seconded by Ron Rordam to nominate Lance Terpenney for Chairman.

On a motion by Clay Goodman, seconded by Ron Rordam and carried unanimously, nominations for Chairman were closed.

BE IT RESOLVED, that Lance Terpenney be and hereby is, elected as Chairman of the MPO Policy Board for Fiscal Year 2008-2009, or until a successor is elected.

Lance Terpenney assumed the Chairman's duties at this time.

Vice Chairman

Clay Goodman made a motion, seconded by Richard Ballengee to nominate Adele Schirmer for Vice Chairman.

On a motion by Clay Goodman, seconded by Richard Ballengee and carried unanimously, nominations for Vice Chairman were closed.

BE IT RESOLVED, that Adele Schirmer be and hereby is, elected as Vice Chairman of the MPO Policy Board for Fiscal Year 2008-2009, or until a successor is elected.

SELECTION OF REGULAR MEETING DATE

On a motion by Clay Goodman, seconded by Ron Rordam and carried unanimously,

Be It Resolved, the regular meetings of the MPO Policy Board for the FY 2008-2009 shall be the 1st Thursday of each month at 2:00 p.m. at the Montgomery County Government Center, 755 Roanoke Street in Christiansburg.

PUBLIC ADDRESS SESSION

There being no speakers, the public address session was closed.

OLD BUSINESS

Approval of FY 09-12 Transportation Improvement Program (TIP)

A draft FY09-12 TIP was approved by the TAC on May 15, 2008. It was advertised in the local newspapers for 30 days and also posted on the MPO website. Some minor comments were received from VDOT and FHWA. There were no comments received from the public and no comments were received from the MPO Interested Parties or Governmental Regulatory Agencies. The MPO also must certify annually that we are in compliance with all appropriate federal regulations. The TAC recommends approval. An updated Self-Certification Resolution was handed out and it was noted that a few minor adjustments may be made in order to address Federal Highway Administration concerns.

On a motion by Ron Rordam, seconded by Richard Ballengee and carried unanimously,

WHEREAS, a final draft of the Transportation Improvement Program has been prepared by the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization of proposed transportation improvements for fiscal years 2009 thru 2012; and

WHEREAS, inclusion of transportation projects in the Transportation Improvement Program is a condition of federal participation in the funding of that project; and

WHEREAS, an approved Transportation Improvement Program is required to be submitted to the Virginia Department of Transportation for inclusion in the State Transportation Improvement Program; and

WHEREAS, the draft Transportation Improvement Program has been available for public comment for 30 days and no comments were received; and

WHEREAS, the Technical Advisory Committee has reviewed this document and has recommended that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization approve the Transportation Improvement Program for inclusion in the State Transportation Improvement Program.

THEREFORE, BE IT RESOLVED, that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization does hereby approve the 2009-2012 Transportation Improvement Program.

Metropolitan Transportation Planning Process Self-Certification

On a motion by Ron Rordam, seconded by Richard Ballengee and carried unanimously,

BE IT RESOLVED, The Virginia Department of Transportation and the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization for the Blacksburg urbanized area(s) hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable regulations in accordance with 23 CFR 450.334:

- I. Section 134 of title 23, U.S.C., section 8 of the Federal Transit Act (49 U.S.C. app. 1607);
- II. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C 324 and 29 U.S.C 794;
- IV. Section 1003b of the Intermodal Surface Transportation Equity Act of 1991 (Pub L. 101-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (sec. 105(f), Pub. L 97-424, 96 Stat. 2100; 49 CFR part 23.
- V. The provision of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations “Transportation for Individuals with Disabilities” (49 CFR parts 27, 37, and 38);
- VI. The provision of 49 CFR part 20 regarding restrictions on influencing certain activities.

Approval of Planning Study in Christiansburg

At the October 4, 2007, the MPO approved securing scopes of work and cost estimates from our On Call consultant, Hayes, Seay, Mattern, and Mattern (HSMM) for various studies requested by the Town of Christiansburg. Those have been received and reviewed by the TAC. The TAC recommends approval of one study – the Franklin Street/Cambria Street/Route 460 Bypass Ramp operational analysis for a cost of \$31,600. This cost is within our budget constraints for Special Studies for FY 2008-09.

On a motion by Ron Rordam, seconded by Doug Marrs and carried unanimously,

WHEREAS, the Town of Christiansburg has requested the BCM MPO to conduct an operational analysis of the Franklin St / Cambria St / Rte 460 Bypass Ramp intersection; and

WHEREAS, VDoT has concurred that this request can be done by the BCM MPO, and

WHEREAS, the BCM MPO has “On Call” consultants to conduct this type of study, and

WHEREAS, the Executive Director has obtained a proposal from Hayes, Seay, Mattern, and Mattern (HSMM) for this request; and

WHEREAS, the TAC recommends approval.

NOW, THEREFORE BE IT RESOLVED that:

The Policy Board approves this requested study; and

FURTHER, that it authorizes the Executive Director to secure final approval from VDoT and FHWA for the scope of work, and

FURTHER, the BCM MPO authorizes the Executive Director to execute a contract on behalf of the BCM MPO to accomplish this work.

NEW BUSINESS – None

EXECUTIVE DIRECTOR’S REPORT

SmartWay Bus Update

The SmartWay Bus Committee met on June 13, 2008 at Blacksburg Transit. The minutes from the meeting were included in the packet. Any questions can be directed towards the representatives for our area: Ron Rordam and Steve Mouras.

Safety Funding from VDoT in Montgomery County

Montgomery County has qualified for additional funding from VDoT due to a high number of reported injuries and fatalities in our area. Additional application information is provided on VDot’s website. VDoT will be sending accident data for Montgomery County to Dan. VDoT does not have accident data for either of the towns. The data will only include the numbers of injuries and fatalities outside of the Towns. Once the towns obtain their data we will be able to compare different areas and better decide where projects will be most effective. Money will only be given for projects in areas that have a history of injuries and/or fatalities.

Transit Planner Update

Erik Olsen will be the new Transit Planner and was introduced to the group. Erik has worked for the Virginia Tech Transportation Institute as a graduate student. He has also worked with the National Institute of Health on a teen driving study.

Meeting with Roanoke MPO

Our next meeting will be coordinated with the Roanoke MPO and will be hosted as a lunch meeting at the Government Center. It is likely that the August and September meetings will be cancelled. More details will be provided at a later date.

06-08 (10) TIP Adjustment

Two administrative TIP adjustments have been made and handouts concerning the details are available after the meeting.

INTO CLOSED MEETING

On a motion by Doug Marrs, seconded by Ron Rordam and carried unanimously,

BE IT RESOLVED, The MPO Policy Board hereby enters into Closed Meeting for the purpose of discussing the following:

- Section 2.1-3711 (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1. Personnel Matter

OUT OF CLOSED MEETING

On a motion by Clay Goodman, seconded by Ron Rordam and carried unanimously,

BE IT RESOLVED, The MPO Policy Board hereby ends their Closed Meeting to return to Regular Session.

CERTIFICATION OF CLOSED MEETING

On a motion by Clay Goodman, seconded by Ron Rordam and carried unanimously,

WHEREAS, The MPO Policy Board has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Policy Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the MPO Policy Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Policy Board.

VOTE

AYES

Ron Rordam
Richard Ballengee
Lance Terpenney
Clay Goodman
Doug Mars

NAYS

None

ABSENT DURING VOTE

Richard Caywood
Adele Schirmer

ABSENT DURING MEETING

Richard Caywood
Adele Schirmer

Approve Salary Increase for MPO Executive Director

On a motion by Richard Ballengee, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The MPO Policy Board hereby authorizes a 5% salary increase for the Executive Director of the MPO for FY 2008-2009.

NEXT MEETING

The next scheduled meeting is August 7, 2008.

ADJOURNMENT

The meeting was adjourned at 3:05 p.m.

Lance Terpenney, Chairman